

The Rockwall Police Department is committed to providing highest professional service to all persons. The Rockwall Police Department does not tolerate any misconduct or wrongdoing by any of its personnel. If you believe that you have been subjected to misconduct of any type either by a police officer or non-sworn member of the department, you are encouraged to report the incident to the Rockwall Police Department.

The Rockwall Police Department recognizes the importance of protecting its employees from false allegations of misconduct. The Criminal Investigations Lieutenant, who is responsible for conducting Internal Affairs Investigations will investigate incidents of alleged misconduct or violations of the police department's policies and procedures. The department will not formally investigate the validity of a traffic citation. All traffic citations should be disputed with the municipal court.

### **How to File a Complaint**

A complaint may be filed in-person, over the telephone, by mail, email, or fax; however, pursuant to the Texas Government Code 614.022 complaints must be in writing and signed by the person making the complaint. Texas Government Code 614.023 allows a copy of the complaint will be given to the officer or employee.

#### **In Person:**

- Complaints may be filed 24 hours a day, 7 days a week at the Rockwall Police Department, 205 West Rusk Street, Rockwall, Texas 75087.
- Request to speak with an on-duty supervisor. You may also request to speak with the Criminal Investigations Lieutenant, who is the Internal Affairs investigator directly Monday through Friday, 8:00 AM to 4:00 PM.
- Relay the circumstances of the complaint to the supervisor/Internal Affairs investigator
- Complete and sign a written statement (if applicable)

#### **By Mail:**

- Detail the nature and circumstances of the incident and the specific complaint
- Sign and date the complaint
- Mail the form to: Rockwall Police Department, Attn: Internal Affairs, 205 West Rusk Street, Rockwall, Texas 75087

#### **By Email:**

Send an email to [Lt. Kirk Aldridge](#) and follow the instructions you receive in reply

#### **By Fax:**

- Detail the nature circumstances of the incident and the specific complaint
- Sign and date the complaint

- Fax the complaint to: (972)771-7726 Attention: Internal Affairs

**Regardless of the method of complaint, please include the following:**

- Details of the incident
- The date, time, and location of the incident
- The officer's name, badge number, and/or description
- Any witness' name and phone number
- License numbers for any vehicles involved in the incident
- Any other information you feel is important to be included

**False Complaints**

Filing a false complaint against a police department employee may be a violation of the Texas Penal Code, Section 37.02. If a person knowingly and intentionally makes a false statement under oath, or swears to the truth of a false statement previously made under oath, he/she may be found guilty and punished by a fine up to \$4,000, be confined in jail for up to one year, or both.